

## Property Claims

### Damage to Property

Compile details of the damaged property and put together as much documentary evidence in support of the amounts claimed as possible; examples of evidence can be original receipts of purchase, replacement, repair estimates, photographs etc.

If damage is extensive we will arrange for your Insurers to instruct a Loss Adjuster immediately. If necessary, we may also recommend a specialist Loss Assessor.

Some insurers operate their own property replacement and repair services. If you are uncertain as to whether these services apply in your particular case please contact us.

### Theft of Property & Malicious damage

Compile details of the lost or damaged items and put together as much documentary evidence in support of the items claimed as possible, such as original receipts of purchase, replacement estimates, etc. Please notify the Police of any incident and keep a note of the crime reference number, station address and officer's number.

Some insurers operate their own property replacement service. If you are uncertain as to whether this service applies in your particular case please contact us.

### Loss of Money

Documentary evidence (such as cash withdrawal slips) showing the exact amount of money stolen will be required. Please report any incident to the Police immediately and keep a note of the crime reference number, station address and officer's number.

